

**Schedule LA**

Attach to Form RMFT-5-US

**UST and EIF****Fuels Other Than Gasoline Products and Special Fuels  
Produced, Acquired, Received, or Transported into Illinois****Step 1: Complete the following information**

Company name \_\_\_\_\_

Your license number \_\_\_\_\_

Reporting period \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Year

Check the receipt type you are listing on this page.

- ☐ Other fuel products received in Illinois
- ☐ Other fuel products imported into Illinois
- ☐ Other fuel products produced in your Illinois refinery

**Step 2: Report your tax- and fee-free purchases**

| 1                                  | 2                 | 3                  | 4                                    | 5                               | 6              | 7                          | 8                                     | 9                          | 10                  |
|------------------------------------|-------------------|--------------------|--------------------------------------|---------------------------------|----------------|----------------------------|---------------------------------------|----------------------------|---------------------|
| Invoice date<br>(month, day, year) | Invoice<br>number | Name of<br>carrier | Bill of lading or<br>manifest number | Product<br>code<br>(see instr.) | Name of seller | Origin<br>(city and state) | Destination<br>(Illinois cities only) | Seller's<br>license number | Invoiced<br>gallons |
| 1 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 2 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 3 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 4 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 5 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 6 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 7 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 8 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 9 ____/____/____                   |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |
| 10 ____/____/____                  |                   |                    |                                      |                                 |                |                            |                                       |                            |                     |

**11** Add the invoiced gallons in Column 10, Lines 1 through 10. Write the total amount here.**11** \_\_\_\_\_**12** If you are filing only one Schedule LA, write the amount from Line 11 here and on Form RMFT-5-US, Line 2a, Column 2.**12** \_\_\_\_\_

If you are filing more than one Schedule LA, add Line 11 from each schedule, and write the total on Line 12 of the last page.

Also write this amount on Form RMFT-5-US, Line 2a, Column 2.

## General Instructions

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### This schedule is used for reporting the following taxes:

- Underground Storage Tank Tax (UST)
- Environmental Impact Fee (EIF)

### Which fuels must be reported on this schedule?

The fuels that must be reported on this schedule include aviation fuel and 1-k kerosene. Do not report any type of kerosene other than 1-k kerosene on this schedule.

### When do I file this schedule?

You must file Schedule LA with Form RMFT-5-US.

### What must I attach to this schedule?

You must attach the credit invoices issued by the seller to Schedule LA. We will return your credit invoices to you upon request.

### What records must I keep?

You are required by law to keep books and records showing all purchases, receipts, losses through any cause, sales, distributions, and use of fuels.

### What if I need additional assistance?

If you have questions about this schedule, write to us at Motor Fuel Tax, Illinois Department of Revenue, P.O. Box 19477, Springfield, Illinois 62794-9477, or call our Springfield office weekdays between 8 a.m. and 4:30 p.m. at 217 782-2291.

## Step-by-Step Instructions

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### Step 1: Complete the following information

Write your company name, your license number, and the period for which you are reporting. Check the box next to the receipt type you are listing on this page. Report one receipt type only per page.

### Step 2: Report your tax- and fee-free purchases

#### Lines 1 through 10 —

**Column 1** - Write the month, day, and year of the invoice.

**Column 2** - Write the invoice number.

**Column 3** - Write the carrier's complete business name.

**Column 4** - Write the bill of lading or manifest number.

**Column 5** - Write the product code.

**AVI** - aviation fuel  
**1K** - 1-k kerosene  
**OTH** - other

**Column 6** - Write the seller's complete name.

**Column 7** - Write the city and state (using the two-character U.S. Post Office abbreviation) from which the fuel product originated.

**Column 8** - Write the name of the Illinois city to which the fuel product was delivered.

**Column 9** - Write the seller's Illinois license number.

**Column 10** - Write the number of invoiced gallons.

**Line 11** - Add the invoiced gallons reported in Column 10, Lines 1 through 10.

**Line 12** - If you are filing only one Schedule LA, write the amount from Line 11 on Line 12 and on Form RMFT-5-US, Line 2a, Column 2. If you are filing more than one Schedule LA, add Line 11 from each schedule, and write the total on Line 12 of the last page. Also write this amount on Form RMFT-5-US, Line 2a, Column 2.

